

# FUNDRAISING IN AID OF CLAIRE HOUSE — QUICK GUIDE

Thank you for supporting Claire House Children's Hospice. Please follow these simple guidelines to keep your fundraising safe, legal, and respectful.

## 1. BE CLEAR AND HONEST

- Always state your fundraising is "in aid of Claire House" – not on behalf of us.
- Use accurate information about Claire House and how funds will help.
- Never mislead or exaggerate.

## 2. FOLLOW THE CODE

- All fundraising must comply with the Code of Fundraising Practice. (See QR code below)
- Avoid pressuring anyone to donate and treat everyone fairly, especially vulnerable people.

## 3. STAY SAFE AND LEGAL

- Choose safe venues and activities.
- Get permission for collections or events.  
(licences may be required for street or house-to-house collections)
- Under 16s cannot do street or door-to-door collections; 16–17s need adult supervision.

## 4. RESPECT PRIVACY

- Do not share or misuse personal data.

## 5. HANDLE MONEY RESPONSIBLY

- If collecting cash, never leave it unattended. Return sealed tins or money promptly for counting and banking.
- Transfer funds to Claire House as soon as possible.
- Use official collection materials where provided.

## ASK FOR HELP

If you are unsure about anything, contact our fundraising team: **0151 343 0883** or visit **[www.clairehouse.org.uk](http://www.clairehouse.org.uk)**.

**Thank You! Your support makes a real difference.**  
**Together, we can give children and families the care they need and deserve.**

